

MINUTES OF REGULAR BOARD MEETING 3-15-2022 #1057
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 5:00 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

Members of the public were able to observe the meeting using a published live stream link or attend in person. Members of the public were able to submit public comments via an online form before the board meeting as well as submit them at the Board meeting as outlined in the agenda.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, and Mrs. Tina Wang, Member, and Soyon Hardy, Member

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent of Business Services, Mr. Stewart McGugan, Assistant Superintendent of Human Resources, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Drew Hazelton reported that in Closed Session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:** Government Code Section 54957
- B. PUBLIC EMPLOYEE EMPLOYMENT :** Food Services Assistant Sub, Walk-on-Coaches, Instructional Assistants II SpEd, Instructional Assistant II SpEd Subs, Gust Teachers, Summer School Administrator Elementary, Summer School Administrators Secondary, Director Student Nutrition and Wellness Sub, Director Student Nutrition and Wellness
- C. CONFERENCE WITH LABOR NEGOTIATORS:** Government Code 54957.6
Agency Designated Representatives: Adam Rauch and Stewart McGugan
Employee Organizations: Oak Park Teachers Association and Oak Park Classified Association
- D. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one case
- E. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Title: Assistant Superintendents, Directors
- F. CONFERENCE WITH LABOR NEGOTIATOR –** Government Code 54957.6
Agency designated representative: Drew Hazelton, Board President
Unrepresented employee: Dr. Jeff Davis, Superintendent

The Board adjourned to Closed Session at 5:03 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Drew Hazelton, called the regular meeting to order at 6:21 p.m.

BOARD PRESENT

Mr. Drew Hazelton, President, Mr. Derek Ross, Vice President, Mrs. Denise Helfstein, Clerk, and Mrs. Tina Wang, Member, and Soyon Hardy, Member and Student, Board Member, Nikita Manyak.

BOARD ABSENT

None

STAFF PRESENT

Dr. Jeff Davis, Superintendent, Mr. Adam Rauch, Assistant Superintendent, Business Services, Dr. Jay Greenlinger, Director of Curriculum and Instruction, Mr. Brad Benioff, Director of Student Support and School Safety, Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance & Operations, Mr. Byron Jones, Director of Fiscal Services, and Mrs. Ragini Aggarwal, Executive Assistant and Communications Coordinator.

FLAG SALUTE

Brendan Callahan led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Board President Mr. Drew Hazelton reported that the Board took no action in closed session.

ADOPTION OF AGENDA

Student Board Member, Nikita Manyak cast a preferential vote to approve the agenda as presented. On motion of Soyon Hardy, seconded by Denise Helfstein, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Rosen, Ross, Wang. No - 0. Absent – 0.

PUBLIC SPEAKERS

There were three comments submitted via the online form prior on Agenda Item B.3.a. and were read by the Board President at the time the agenda item was called.

OPEN COMMUNICATIONS/PRESENTATIONS

REPORT FROM BOARD MEMBERS

Board Member Denise Helfstein reported that she attended the Technology Committee Meeting, MCMS PFA meeting where Principal DaCosta discussed some proposals to change the Medea bell schedule next year, the Safe Kids Task Force Meeting, VCSBA Exec Board planning meeting, Community Engagement meeting and Conducted Citizens Oversight Committee Member Selection interviews. Denise also reported that she couldn't attend the EEAC meeting this month, but she has been working with Brendan and Keyla on the Community Recycling Drive which is being held in partnership with the County of Ventura on April 2nd.

Board Member Soyon Hardy congratulated the Oak Park High School Mock Trial Team the Ventura County Champions, the 17 National Merit Finalists. Soyon reminded and encouraged parents, staff, and students to submit the LCAP survey which is currently open. Soyon acknowledged the National Women's History Month. Soyon reported that she attended Diversity and Equity Task Force, Safe Kids Task Force, Curriculum Council, and also visited administrators at the District and site.

Board Member Derek Ross thanked everyone for riding out the roller coaster of COVID and expressed how great it was to see students and staff able to have a choice if they wanted to wear a mask or not. Derek expressed he was looking forward to the end of year culmination and graduation activities. Derek reported that he attended the Safety Security Task Force, Measure S Committee Meetings, Health Benefits Committee Meeting, Dr. Tyrone Howard's presentation to the high school, and the musical Pippin put on by the Thespian Society at OPHS and he also met new Board member Soyon Hardy.

Board Member Tina Wang reported that she attended the GATE DAC meeting, Dr. Tyrone Howard presentation at the high school.

Board Member Drew Hazelton thanked everyone for their work on COVID. Drew attended a few committee meetings and girls' lacrosse game it was great to see the spirit and camaraderie.

Student Board Member Nikita Manyak thanked everyone for making masks optional at our schools. Nikita reported that she attended course advisement at Medea with Freshman Counselor Mrs. Janet Svoboda. ASB is planning a rally and Studio 22 dance. Nikita also expressed her thanks for the Ukraine donation drive.

Superintendent Jeff Davis thanked everyone for their support for the donation drive for the Ukraine drive and encouraged everyone to donate and contribute. Dr. Davis reported that he attended the Student Identity Showcase, visited all the schools with Ventura County Superintendent Dr. Cesar Morales, he also witnessed Ventura County District Attorney Erik Nasarenko, Pippin the musical. Cabinet is hosting a luncheon for the staff at Oak Park High School for the National Blue Ribbon Award. Dr. Davis is planning on attending Medea Creek PFA meeting.

REPORT FROM OAK PARK EDUCATION FOUNDATION

None

REPORT FROM OAK PARK MUNICIPAL ADVISORY COUNCIL

Jane Nye, Oak Park MAC Chair provided an update on the goats being used to clear brush in collaboration with residents and Oak Park fire safety council. Jane thanked members of the Boys Scout troop 775 for cleaning and painting the couple locations where graffiti was found in Oak Park.

UPDATE ON COVID-19 IMPACT ON OAK PARK USD SCHOOLS

Brad Benioff, Director of Student Support and School Safety, discussed, among other things:

- The COVID Dashboard
- Masks being optional but strongly recommended

B.1. CONSENT AGENDA

Student Board Member, Nikita Manyak cast a preferential vote to approve the consent agenda as presented. On motion of Denise Helfstein, seconded by Soyon Hardy, the Board of Education approved the Consent Agenda. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

- [Approve Minutes of Regular Board Meeting February 15, 2022 and Special Board Meetings held March 2, 2022](#)
- [Approve Public Employee/Employment Changes 01CL253871-01CL253932 & 01CE11492-01CE11534](#)
- [Ratify Purchase Orders – February 1 – February 28, 2022](#)
- [Approve Overnight Trip for Oak Park High School Journalism/Yearbook Students to Attend JEA/NSPA Spring National Journalism Convention – April 7-9, 2022, Los Angeles, CA](#)

- e. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America \(FBLA\) State Conference – April 7-10, 2022 – Ontario, CA](#)
- f. [Approve Overnight Trip for Oak Park High School Varsity Baseball Team – April 10-13, 2022 – San Luis Obispo, CA](#)
- g. [Approve Overnight Trip for Oak Park High School Athletic Teams to Attend Spring CIF Play-Offs](#)

B.2. CURRICULUM AND INSTRUCTION

- a. [Approve 2020-2021 School Accountability Report Cards \(SARCs\)](#)
 Student Board Member, Nikita Manyak cast a preferential vote to approve.
 On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the 2020-2021 School Accountability Report Cards (SARCs). Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.
- b. [Approve New Course Music Appreciation CP at Oak Park Independent School](#)
 Student Board Member, Nikita Manyak cast a preferential vote to approve.
 On motion of Tina Wang, seconded by Soyon Hardy, the Board of Education approved the New Course Music Appreciation CP at Oak Park Independent School. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.
- c. [Approve New Course Intro to Audio and Music Production at Medea Creek Middle School](#)
 Student Board Member, Nikita Manyak cast a preferential vote to approve.
 On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education approved the New Course Intro to Audio and Music Production at Medea Creek Middle School. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.
- d. [Approve New Course Exploration in Data Science at Oak Park High School](#)
 Student Board Member, Nikita Manyak cast a preferential vote to approve.
 On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the New Course Exploration in Data Science at Oak Park High School. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.
- e. [Approve Updated Textbook for AP and CP Statistics Course at Oak Park High School](#)
 Student Board Member, Nikita Manyak cast a preferential vote to approve.
 On motion of Denise Helfstein, seconded by Tina Wang, the Board of Education approved the Updated Textbook for AP and CP Statistics Course at Oak Park High School. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.
- f. [Quarterly Update on the Expanded Learning Opportunities Grant](#)
 Dr. Jay Greenlinger presented an update on the third-quarter on programs funded by the ELO Grant.
- g. [Review Local Control Accountability Plan \(LCAP\) Educational Partner Engagement Timeline](#)
 Dr. Jay Greenlinger presented an update on the timeline for the Annual Update of the 2021-22 LCAP, including Educational Partner Engagement efforts to encourage a broad scope of feedback and input from students, staff, and parents.
- h. [Review Student CAASPP Results from 2020-2021](#)
 Dr. Jay Greenlinger presented an update on student performance District-wide by school, grade level, and student groups.

Student Board Member Nikita Manyak left the meeting at 7:40 pm.

B.3. BUSINESS SERVICES

a. [Review and Approve Framework for Allocation of Measure S Funds](#)

Three public comments on submitted online prior too the meeting and were read aloud by Board President, Drew Hazelton.

The Board recommended that the District staff provide a comprehensive communication to the staff, families, and the community of Oak Park on how this framework was developed and why it was necessary to move away from some of the original plans identified in the facilities needs assessment carried out in 2016 before the Measure S bond was approved.

On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved the Approve Framework for Allocation of Measure S Funds. Motion carried Aye: Hazelton, Helfstein, Ross, Wang. No - 0. Abstain: Hardy.

b. [Approve Certification of 2021-22 Second Interim Financial Report and Budget Revisions](#)

Adam Rauch, Assistant Superintendent of Business Services, presented the second interim report to the Board.

On motion of Tina Wang, seconded by Denise Helfstein, the Board of Education approved the Certification of 2021-22 Second Interim Financial Report and Budget Revisions. The Board approved a positive certification as the District staff has presented a balanced budget, with an increased reserve for economic uncertainties, and a multi-year projection demonstrating the ability to meet its financial obligations in the current and two subsequent years.

Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

c. [Approve Appointments to the Oak Park Citizens' Oversight Committee for the 2021-2023 Term](#)

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the Appointment of Sal Portaro to fill the vacant seat on the Oak Park Citizens' Oversight Committee and Brett Oberst and Eric Tescher's reappointment for a second term from effective 11/19/2021 to 11/17/2023 to the Oak Park Citizens' Oversight Committee. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

B.4. HUMAN RESOURCES

a. [Approve Addendum to the Annual Teacher Assignment Report for 2021-2022](#)

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved the Addendum to the Annual Teacher Assignment Report for 2021-2022. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

b. [Approve Addendum to the Memorandum of Understanding \(MOU\) Establishing a Catastrophic Leave Program and Catastrophic Leave Bank for Classified Employees](#)

On motion of Drew Hazelton, seconded by Soyon Hardy, the Board of Education approved the Addendum to the Memorandum of Understanding (MOU) Establishing a Catastrophic Leave Program and Catastrophic Leave Bank for Classified Employees. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

B.5. BOARD POLICIES

a. [Approve Amendment to Administrative Regulation 3515.6 Criminal Background Checks for Contractors](#)

On motion of Denise Helfstein, seconded by Drew Hazelton, the Board of Education approved the Amendment to Administrative Regulation 3515.6 Criminal Background Checks for Contractors as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

b. [Approve Amendment to Board Policy 3516.5 Emergency Schedules](#)

On motion of Denise Helfstein, seconded by Derek Ross, the Board of Education approved the

Amendment to Board Policy 3516.5 Emergency Schedules as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

c. Approve Amendment to Board Policy and Administrative Regulation 6112 School Day

On motion of Soyon Hardy, seconded by Drew Hazelton, the Board of Education approved the Amendment to Board Policy and Administrative Regulation 6112 School Day as first and final reading with the suggested changes. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

d. Approve Amendment to Board Policy 6120 Response to Instruction and Intervention

On motion of Derek Ross, seconded by Soyon Hardy, the Board of Education approved the Amendment to Board Policy 6120 Response to Instruction and Intervention as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

e. Approve Amendment to Board Policy and Administrative Regulation 6162.51 State Academic Achievement Tests

On motion of Denise Helfstein, seconded by Soyon Hardy, the Board of Education approved the Amendment to Board Policy and Administrative Regulation 6162.51 State Academic Achievement Tests as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

f. Approve Amendment to Board Policy and Administrative Regulation 6164.5 Student Success Teams

On motion of Soyon Hardy, seconded by Denise Helfstein, the Board of Education approved the Amendment to Board Policy and Administrative Regulation 6164.5 Student Success Teams as first and final reading with the suggested changes. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

g. Approve Amendment to Board Bylaw 9320 Meetings and Notices

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education approved the Amendment to Board Bylaw 9320 Meetings and Notices as first and final reading. Motion carried Aye: Hardy, Hazelton, Helfstein, Ross, Wang. No - 0.

ADJOURNMENT

On motion of Drew Hazelton, seconded by Denise Helfstein, there being no further business before this Board, the regular meeting held on March 15, 2022 is declared adjourned at 9:19 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board